

CONFIDENTIAL - HOUSING REVENUE ACCOUNT FEES AND CHARGE PROPOSED 2020/21

FEES AND CHARGES -RECOMMENDED FEE INCREASES FOR 2020/21 (1/4/2020)													
Service	Description of Chargeable Service	2019/20 Price £	NET FEE (2020/21)	VAT (exemption can be applied for on certain fees)	2020/21 GROSS CHARGE PAYABLE BY CUSTOMER	Agreed Increase £	increase %	Total Budget 2019/20 £	Income changes included in budget options	Budget Increase £	Total Budget 2020/21 £	Fee Principles Applied (Y/N)	Options considered/Rationale
Housing Revenue Account													
Supported Housing:													
Guest Bedrooms	All schemes other than those listed below (per night, per person)	£11.40	£10.00	£2.00	£12.00	£0.60	5.26%					Y	
	Norman Court/Hobbs Ct/Gladstone Ct/Shafesbury Ct/Truro/ Pitt Court/Grosvenor Ct per night. (any bedsit type guest room, per night, per person)	£20.70	£17.92	£3.58	£21.50	£0.80	3.86%					Y	
Short Stay Units	Assessment (per day)	£10.35	£11.00	£0.00	£11.00	£0.65	6.28%					Y	
	Other, including an element of support (per day)	£20.70	£21.50	£0.00	£21.50	£0.80	3.86%					Y	
								9,900		400	10,300	Y	
Laundry Charges	Sheltered schemes first wash	FREE	£2.50	£0.50	£3.00	"new" charge						Y	
	Second wash and thereafter	£2.55	£2.50	£0.50	£3.00	£0.45	17.65%					Y	
	Guest bedrooms and short stay (per wash)	£2.55	£2.50	£0.50	£3.00	£0.45	17.65%					Y	
								6,000		1,000	7,000	Y	
Room Hire	Hairdressing at Silkin/Fred Millard, (Hourly charge) *	£2.60	£3.00	£0.60	£3.60	£0.40	15.38%					Y	
	Private chiropodist and other services, (per hour) *	£2.60	£3.00	£0.60	£3.60	£0.40	15.38%					Y	
								1,300		100	1,400	Y	
Support Services and careline for HRA tenants	Sheltered housing support * (includes all services shown under careline alarms)	£18.30	£19.00	£0.00	£19.00	£0.70	3.83%			6,370		Y	Budget increase of £60,000 in 2020/21 has been included in 2019/20 savings projections
	SIM Careline Unit (additional weekly charge)	£2.30	£2.08	£0.42	£2.50	£0.20	8.70%					Y	
	independent living and flexi care support charge for previous hHRS protected clients and new residents entitled to HB	£4.00	£6.00	£0.00	£6.00	£2.00	50.00%					Y	
	response service for new customers (50 weeks)	£6.70	£6.90	£1.38	£8.28	£0.20	2.99%			450		Y	
	Response service to other provider equipment (50 weeks)*	£3.80	£3.90	£0.78	£4.68	£0.10	2.63%					Y	
	Monitoring only service (50 weeks) *	£2.90	£3.00	£0.60	£3.60	£0.10	3.45%			90		Y	
								359,210	0	6,910	366,120		

CONFIDENTIAL - HOUSING REVENUE ACCOUNT FEES AND CHARGE PROPOSED 2020/21

FEES AND CHARGES - RECOMMENDED FEE INCREASES FOR 2020/21 (1/4/2020)													
Service	Description of Chargeable Service	2019/20 Price £	NET FEE (2020/21)	VAT (exemption can be applied for on certain fees)	2020/21 GROSS CHARGE PAYABLE BY CUSTOMER	Agreed Increase £	Increase %	Total Budget 2019/20 £	Income changes included in budget options	Budget Increase £	Total Budget 2020/21 £	Fee Principles Applied (Y/N)	Options considered/Rationale
Careline Alarm- private (Shortfall funded from General Fund)	Response service (50 weeks) *	£6.70	£6.90	£1.38	£8.28	£0.20	2.99%					Y	
	Response service out of area (50 weeks)*	£6.75	£6.90	£1.38	£8.28	£0.15	2.22%					Y	
	Response service to other provider equipment (50 weeks)*	£3.80	£3.90	£0.78	£4.68	£0.10	2.63%					Y	
	Monitoring only service (50 weeks) *	£2.90	£3.00	£0.60	£3.60	£0.10	3.45%					Y	
								121,000		3,000	124,000		This Saving (£3,000) is for the GENERAL FUND - shown on there as a "one liner" - and only shown here for REFERENCE
Replacement Pendants	Careline keys*	£9.75	£10.50	£2.10	£12.60	£0.75	7.69%					Y	
	Fobs - Sheltered Schemes	£12.35	£13.00	£2.60	£15.60	£0.65	5.26%					Y	
	All Pendants	£49.30	£42.50	£8.50	£51.00	£1.70	3.45%					Y	
Key safe	Supply	£20.00	£17.21	£3.44	£20.65	£0.65	3.47%					Y	
	Fit	£57.50	£49.58	£9.92	£59.50	£2.00	3.48%					Y	
Lock Change		£83.00	£71.46	£14.29	£85.75	£2.75	3.31%					Y	
								3,400		100	3,500	Y	
General Needs Tenants and Leaseholders:													
Key Fobs	Old Style "Black fobs"	£20.60	£17.75	£3.55	£21.30	£0.70	3.40%					Y	
Communal door entry keys	New "Shark" Fobs*	n/a	£10.63	£2.12	£12.75	n/a	n/a						
	Replacement keys for entry doors to flat blocks.	£19.25	£16.67	£3.33	£20.00	£0.75	3.90%	1,200			1,200	Y	
Laundry charges - Roundmead	Wash tokens	£5.35	£4.63	£0.92	£5.55	£0.20	3.74%					Y	
	Dry Tokens	£2.90	£2.50	£0.50	£3.00	£0.10	3.45%					Y	
Management Fees for Westwood Court & Kilner Close	Administration Fees	£0.75	£0.67	£0.13	£0.80	£0.05	6.67%					Y	
Laundry charges - Brent And Harrow	Wash tokens	£5.35	£4.63	£0.92	£5.55	£0.20	3.74%					Y	
	Dry Tokens	£2.90	£2.50	£0.50	£3.00	£0.10	3.45%					Y	
						Average	3.59%	7,900		250	8,150	Y	

CONFIDENTIAL - HOUSING REVENUE ACCOUNT FEES AND CHARGE PROPOSED 2020/21

FEES AND CHARGES -RECOMMENDED FEE INCREASES FOR 2020/21 (1/4/2020)													
Service	Description of Chargeable Service	2019/20 Price £	NET FEE (2020/21)	VAT (exemption can be applied for on certain fees)	2020/21 GROSS CHARGE PAYABLE BY CUSTOMER	Agreed Increase £	increase %	Total Budget 2019/20 £	Income changes included in budget options	Budget Increase £	Total Budget 2020/21 £	Fee Principles Applied (Y/N)	Options considered/Rationale
Stores		£4.35	£5.00	£0.00	£5.00	£0.65	14.94%	21,000			21,000	Y	
Lock change	Callout	£126.60	£109.17	£21.83	£131.00	£4.40	3.48%					Y	
	Admin charge	£42.60	£36.67	£7.33	£44.00	£1.40	3.29%					Y	
	Charge	£104.50	Price on Application									Y	
								14,000		400	14,400	Y	
Retrospective Charges	Charges for tenants making changes to their SBC property without seeking permission	£100.00	£150.00	£0.00	£150.00	£50.00	50.00%	0			0		
Leasehold charges for services - VAT not applicable. All fees are additional income for SBC													
Solicitors enquiries/standard pre-sale enquiries*	10 working day response	£160.00	£165.00	£0.00	£165.00	£5.00	0.00%					Y	
Solicitors enquiries/standard pre-sale enquiries*	3 working day response	£240.00	£247.50	£0.00	£247.50	£7.50	0.00%					Y	
Re-mortgage enquiries*	Enquiries raised at a time of remortgaging	£55.00	£57.00	£0.00	£57.00	£2.00	0.00%					Y	
Copy of lease*	fee for providing a copy of the lease	£30.00	£31.00	£0.00	£31.00	£1.00	0.00%					Y	
Requests for landlord's consent*	where leaseholder wants to carry out alterations - permission must be sought from SBC.	£100.00	£103.00	£0.00	£103.00	£3.00	0.00%					Y	
	charge for inspection post completion of works	£50.00	£51.50	£0.00	£51.50	£1.50	0.00%					Y	
Retrospective landlord's consent*	where leaseholder is seeking permission for works carried out retrospectively.	£200.00	£206.00	£0.00	£206.00	£6.00	0.00%					Y	
	additional inspection fee	£50.00	£51.50	£0.00	£51.50	£1.50	0.00%					Y	
Copies of quarterly service charge invoice*	additional inspection fee	£5.00	£5.25	£0.00	£5.25	£0.25	0.00%					Y	
Copies of service charge estimate or actual statement*	additional inspection fee	£5.00	£5.25	£0.00	£5.25	£0.25	0.00%					Y	
Deed of Postponement		£85.00	£85.00	£0.00	£85.00	£0.00	100.00%						
Notice of Charge		£25.00	£25.00	£0.00	£25.00	£0.00	200.00%						
Notice of Transfer		£25.00	£25.00	£0.00	£25.00	£0.00	300.00%						
								0			0		
GRAND TOTAL								£543,710	£0	£12,160	£555,870		

Additional Income (fees & charges) £12,160

Less: £3000 (G Fund Saving) £9,160

1.charges are rounded to the nearest 5p

2.Careline and Community Support are subject to VAT for private residents unless they complete an exemption declaration.